

REQUEST FOR CLARIFICATION ON RFP: “Environmental Baseline Study 01/13/2021”
(Repost 1/29/2021)

Question 1: The RFP references "HIAS Learns" in Annex IV, under the item "Conduct education for staff". Is this a special learning platform that should be used to conduct trainings, and if so can you specify the requirements for its use?

Answer 1: Under HIAS learns, there is no special platform needed for use (other than Zoom). Rather, it is a presentation to staff (for one-hour total, including time for questions from the audience) on HIAS' green initiatives and its work to fulfill the NGO Climate Compact.

Question 2: Does HIAS have a preferred deadline for completion of all tasks in the RFP?

Answer 2: Our preferred deadline for completion of tasks in the RFP is 6 month, from the start date, but it is flexible depending on the identified need.

Question 3: Will the successful bidder be expected to produce a climate action plan for HIAS aligned with the InterAction Climate Compact?

Answer 3: Yes

Question 4: Will the successful bidder have access to detailed energy, water and waste data from HIAS headquarters and field operations?

Answer 4: We (i.e. the Green Team) will support the consultant to access this information as best we can.

Question 5: Is the expectation of the contract that all work will be complete within 120 days, inclusive of the time to receive detailed data from HIAS?

Answer 5: We hope that this can be completed within six months, but there's some flexibility here -- we recognize that the pandemic might impact things.

Question 6: Has HIAS developed a desired cost for the activity specified in the RFP?

Answer 6: We have a maximum of \$50,000 allocated to this; we are, of course, considering cost as a factor in evaluating proposals.